



CHURCH OF THE IMMACULATE HEART OF MARY
24 Highland Road, Singapore 549115
Telephone: 62889140
Fax: 62808411
Email: info@ihm.sg

**Registration form
for INFANT/CHILD
BAPTISM**

CHECK LIST OF COMPULSORY DOCUMENTS TO BE SUBMITTED WHEN REGISTERING :

Child's Birth Certificate

Parents' Baptism Certificate/s

Parents' Marriage (both Civil & Church) Certificate/s

*Godparent/s **Baptism & Confirmation** Certificates **OR latest Baptismal Extract/s** from Church of Baptism*

CHILD'S PARTICULARS (All fields are mandatory)

Age: _____

Name of Child (to **include Baptismal name**): _____

Gender: Female / Male Date of Birth: _____ Country of Birth: _____

Address: _____

PARENTS' & GODPARENTS' PARTICULARS (All fields are mandatory)

Father's Name: _____

Church of Baptism: _____ Date of Baptism: _____

Mother's Name: _____

Church of Baptism: _____ Date of Baptism: _____

Church of Marriage: _____ Date of Marriage: _____

Contact No: _____ (Father) _____ (Mother) Email: _____

Godfather's Name (if applicable): _____

Church of Baptism: _____ Date of Baptism: _____

Godmother's Name (if applicable): _____

Church of Baptism: _____ Date of Baptism: _____

IMPORTANT:

- Your personal information will be kept confidential.
- The church will use your personal data for administrative purposes.
- Sacramental records are required by Canon Law (Cc. 491, 535) to be kept accordingly.
- We may share your personal data with other church entities in accordance to Canon Law.

Name & Signature of Father / Mother

Date

FOR OFFICIAL USE

Baptised by Reverend Father:

On:

REGISTRATION FORM FOR INFANT/CHILD BAPTISM

Please read before filling in application form

REGISTRATION

1. Registration form must be completed and returned personally to the Parish Office by the closing date.
2. Please submit completed form with a copy of the child's Birth Certificate; Baptismal Certificate of parents and godparent(s); and Parents' Marriage Certificate (ROM and Church).
3. If a child is adopted, please ensure that the legal documents pertaining to the adoption have been approved before registering for Baptism.

BAPTISMAL INFORMATION

1. Baptism takes place at 2.00 pm on every first Saturday of alternate months.
2. Parents and godparents are required to attend a briefing which will be held on the Saturday a week prior to the Baptism date.

Please note that the child will not be baptised if the parents and godparents are absent from this briefing.

3. One godparent is sufficient for each child. He/she must be **baptised, confirmed and a practising Catholic**. It is highly encouraged that godmothers be chosen for girls and godfathers for boys.
4. Baptism is conducted in a group and not individually.
5. Your child's Baptism name must not be an **affront** to the Christian faith.

**Bulletin will be updated with current dates for baptism and briefing.*

OTHERS

1. To facilitate the preparation of the Baptism Certificate, please keep the Parish Secretary informed if you decide to withdraw from the Baptism.
2. No fee is levied but an offering to the Church is most welcome.